

21st Century Coordinating Team

September 15, 2011

Notes

Attendees:

Karen Allen : Facilitator

Mark Thane

Heather Davis-Schmidt

Jane Bennett

Lesli Brassfield

Seena Demmons

Michal Malouf

Melanie Charlson

Alex Apostle

Diane Anderson

- Piece going to **Innovators** from Karen Allen.
- Group to meet once a month to hear what is going on in District and to assess the "pulse of the Organization."
- Meeting will include Steering Committee, Work Group participants, Principals and Staff. Meet weekly with Cabinet to review document.
- Melanie to meet with Union Leadership for purpose of developing Teacher facilitated discussions
- Diane to meet with Union Leadership for purpose of developing Classified facilitated discussions
- **Core team** to meet once a week to assess "what is getting done". Coordinators can too.
- Alex: What is the schematic of groups and their roles? Karen: Questions from Coordinating Group???
- Principals will plan for their own sites.
- Core Team: Purpose is to Track and Follow Work
 - Project Management Software to track projects
 - Teaching and Learning creating database to track
 - Matt suggested Microsoft App (server or individual license)
- Karen: Push back date for Fall goals? SMART goal with MOU agreement with MEA
 - Encourage people to research goals and change elements
 - Last year to this year's goals
- Meet October 27th with ALL groups. What would their role(s) be? Open meeting forum for Community, etc. possibly RoundTable. Suggestion for "My Voices Survey"...data would be stunning.
- Alex: Support programs that promote innovation and change
- Coordinating Team primarily a "FEEDBACK GROUP"
- Draft Flowchart of Activities/Events as outlined in Action Map. Do we speed up or slow down?
- What are the next "right steps?" Review Timeline
- Groups:
 - FTHA Core Team
 - FTHA Coordinating Team (2 x's a month)
 - FTHA Innovators Group (could be Coordinators and Innovators)
 - FTHA Principals PLC (FTHA Community et al)
 - Reporting Out – Lesli (?)
- Day to review and reorganize
- What questions do staff and principals have?
- Other meeting sites? Minerva Society, etc.